

**Minutes**  
**3rd June 2014**

**Present:** Richard Hammock (RH), Stuart Thomson (ST), Emma Plumpton (EP), Fiona Manson (FM), Sharon Scapens (SS), Mary Scott (MS), Fraser MacDonald (FMac), Donald Boyd (DB), Debbie Haefner (DH)

**Apologies** Bruce Murray (BM), Claudia Zeiske (CZ)

<u>Ref</u>	<u>Action</u>	<u>By When</u>
<b>1 <u>Welcome &amp; Apologies</u></b> See above		
<b>2 <u>Minutes of Previous Meeting</u></b> RH explained that future Minutes would have a little more explanation of the items		
<b>3 <u>Financial Report</u></b> Current position is satisfactory. ST briefed through the new financial report and said that he would make the new report more visual so that people would understand better. Because of our increased turnover and our requirements from the charity office we would need to provide in future audited accounts. Johnston Carmichael will be asked to do this.	ST	Next Meeting
<b>4 <u>Development Managers Update - Donald</u></b>		
<b>Greenmyres Wind</b> We have secured distribution grid connection offer Study into alternative options to grid connection started Planning Application now complete apart from noise section. (Due to be submitted next week)		
<b>Cairnborrow</b> West Course Energy aim is to submit planning application to June 17th Marr Area Committee		
<b>Room to Roam Green Travel Hub (R2RGTH) - new acronym may be required!</b> Recruitment for project managers has started Meeting has been arranged with Home Energy Scotland		
<b>Aberdeenshire Council Cycling</b> Strategy now being completed internally AC keen to involve us in delivery of Sustrans project and link to R2RGTH		
<b>Other Matters</b> The last newsletter reaction - very well received, thanks to BM for all his work into producing this DTAS/MAP have invited us to speak at their AGM's Accounts with Johnston Carmichael for audit, the assessing delaying AGM till 26th August EP will step down as a Director at the end of June Premises / Infrastructure - DB/DH in discussion with The Digital Croft for new IT system	EP	End of June
New opportunities looking for HDT 'badge' - shelter building, archaeology, culture - DB asked to give information to the Board on the extent of involvement before a decision is made	DB	Next Meeting
Glens of Foudland wind farm extension opportunity - RH / DB will open discussion with developers - any proposal will be assessed by Board against criteria involvement in wind farm involvement	DB	Next Meeting
Town Centre opportunity - more info to come	DB	Next Meeting
Regarding new director recruitment ST/RH to draw up a list of what we are looking for in new	ST/RH	Next Meeting
<b>5 <u>Update from Working Groups</u></b>		
<b>Greenmyres</b> The Open Day was a great success, well done to all who helped Working Group met last week - there are approx 15 members Next steps - consultation process and analysis		
<b>Sports Vision</b> FMac now on board Approx 40 people attended the Sports Forum meeting last week at the Golf Club Lots of positive feedback from all who attended		
<b>Involvement of all Directors - ST</b> ST checked which Directors were prepared to be involved in what projects and the following was Sports - ST/BM/FMac Greemyres - MS/SS/RH Climate Challenge - FMac/FM Huntly Promotion - CZ/FM		
<b>Additional Responsibilities</b> Newsletter - BM Finance - ST Members - ST/SS HR - RH		

**6 External Communication and Board Conduct - RH**

Members meeting is overdue - should we hold one in June? all agreed no - we will wait until the AGM in August

RH proposed and it was agreed that the Board Minutes are published - the members will be told beforehand

Register of Interest - all directors to complete the form, it will not published, just available to view in the office

RH to talk to CZ re Register of Interest

Code of Conduct - all to discuss at the next meeting

ALL  
RH/CZ  
ALL  
Next Meeting  
Next Meeting  
Next Meeting

**7 AGM Preparation**

**Special resolutions - name change, fixed 5 year term**

All agreed on name change and fixed 5 year term

**Practicalities**

Table talk - DB suggested tables to directors - all agreed

**8 AOCB**

RH DTAS training session - RH to arrange

DB Les Allan - Aberdeenshire Council is retiring - HDT to present a gift

Archaeology go ahead? Will HDT back it? DB asked to assess degree of involvement before decision made

MS GRA can provide a payroll service - DB to decide if it is needed

ST Re-issue the list of directors associated with each project

RH  
DB  
Next Meeting  
end of June

ST  
Next Meeting

**9 Close of Meeting**

**10 Date of Next Meeting**

Board Meeting - 19th August

AGM - 25th August