

Approved Minutes of the Meeting of the Board of Directors/Trustees

Tuesday 27th November 2018, 19.00-21.00

HDDT Office, Brander Building, The Square, Huntly

Present Jamie Wilkinson, (JW, Chair), Bruce Murray (BM), Rosemary Munro (RM), Claire Newman (CN), Mary Scott (MS), Carole Small (CS)

In Attendance Donald Boyd (DB), Debbie Haefner (DH, Minutes), Stuart Masson (SM)

Sheena Sharp (SS), Jackie Smith (JS) from Huntly Rifle Club (Items 1 and 2)

Apologies Graeme Ralph (GR)

Ref	Item	Action	By when
1	Welcome, Apologies, Introductions & Declarations of Interest		
	JW welcomed all to the meeting and noted the apologies. No changes were made to the declaration of interest.		
2.	Greenmyres plan review, inc Huntly Rifle Club proposal		
	Huntly Rifle Club SS and JS presented Huntly Rifle Club's history, aims and hopes for an outdoor range at Greenmyres. The area required would ideally be at least 150m x 30m, to provide suitable room for 20 lanes, and therefore the Club could host Grand Prix and bigger competitions, bringing visitors and business to Huntly. The issue with the shooting range at the Clashindarroch is its remote location, Greenmyres is easy to find being on the A96. JW asked SS and JS to come back with a ballpark figure for rental of the land. The board agreed to reply with a yes or no within the next week. After some discussion, all were in favour, in principle, of having a shooting range at Greenmyres. DB to let the Rifle Club know of this decision.	DB	6/12
	Greenmyres 2019 Plan Review With a view to approving the development plans for Greenmyres in 2019, all reviewed Jill's paper on the Pipeline of Site Development from 2018-22. Phase 1 is almost complete with construction of the path in to Gartly Moor imminent. Future plans to be discussed in more detail at a future Board meeting. It was agreed that HDDT should provide the infrastructure and manage the entire site, with tenants paying a rental fee. The plan for 2019 was approved. DB to inform JA	DB	6/12

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3.	Minutes of Previous Meetings		
	<p>The minutes of the Board meeting held on 18/09/18 were agreed. Proposed JW, second RM.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> The Huntly Express archive digitisation project will be progressed when time allows. 		
4.	Finance Report		
	<p>DB presented a summary of the HDDT financial position, showing reserved/committed funds. Key points:</p> <ul style="list-style-type: none"> Current bank balance £136,620 Restricted funds amount to £31,823 <p>Other points discussed:</p> <ol style="list-style-type: none"> MS requested £5,000 be added to the Greenmyres budget. An update of the current spend so far is to be looked at. 	DH/MS	15/01
5.	Development Manager's Update		
	<p>DB had provided an update on developments since the last Board meeting via email prior to this meeting.</p> <p>Points discussed:</p> <ul style="list-style-type: none"> The deadline for spending the Making Places Fund funds is the end of March. If we were to run a full tender process at this stage we'd not be able to carry out this project. Also, Icecream Architecture (ICA) are now well-known in the town and know the stakeholders so it makes sense for them to continue. Put to a vote, the board agree with the proposal to award the contract to ICA and their proposed associates. DB to find out more from them asap. DB briefed all on the status of funds being explored as at 27/11. HDDT's sub groups need to be structured: rules, budget, reports, this to be discussed in more detail at the February board meeting. We have been approached by Deveron Projects (DP) as to whether HDDT might consider submitting a Scottish Land Fund to purchase Square Deal and then rent it to DP. DB to meet with CZ to explore the options in more details. <p>Requests/Proposals:</p> <ol style="list-style-type: none"> Continue application to the SLF for funds to purchase the RBS and create the Huntly Hive - YES Reserve up to £100,000 of HDDT funds to cover Hive costs identified across financial years 2018/19 (ca £20,000) YES & 2019/20 (ca £80,000) Not yet, more info needed as and when 	<p>DB</p> <p>ALL</p> <p>DB</p>	<p>07/12</p> <p>19/02</p> <p>15/01</p>

	<p>3. Sub-groups to agree their own dates in between board meetings as they feel appropriate (but please bear in mind availability of staff!) YES</p> <p>4. <i>Sub-group vacancies for “Huntly North” Community Led masterplan and Huntly Hydrogen project. No takers yet</i></p> <p>5. Agree full board meeting dates for 2019 as follows:</p> <ul style="list-style-type: none"> • 15/01, 19/03, 21/05, 27/08, 24/09, 19/11- NO, stick to monthly for the time being • 01/10 (AGM), Christmas curry & possible meeting (17/12) YES 		
6.	Room to Thrive the Huntly Strategy		
	ICA to launch the Room to Thrive report on Saturday 1 st December. The Board to discuss the outcomes at a future board meeting.		
7.	Huntly Hive in the former RBS		
	<ul style="list-style-type: none"> • FG Burnett carried out a building and valuation survey of the building. Its estimated value in good condition is around £100,000. However around £30-35,000 will need to be spent on repairs in the short term, in particular relating to the flat roof. • BM has had a useful meeting with Claire Carpenter from The Melting Pot, who will provide a report and offer advice on running a co-working space. This is funded by Aberdeen Council’s Social Enterprise Support Fund. • DB and BM to work on a bid to the Scottish Land Fund, the application deadline for which is 5/12. 	DB/BM	5/12
8.	1st December General Meeting plans		
	Not discussed.		
9.	HDDT 10 years		
	To be discussed at the next meeting.		
10.	AOCB		
	None		
11.	Close of Meeting		
	<p>The next Board meeting is on Tuesday 15th January.</p> <p>The Board Christmas Curry is on Tuesday 11th December.</p> <p>The meeting closed at 21.20.</p>		