

*"Working with others to build a resilient, inclusive, enterprising community capable of dealing with ongoing change."*

## Approved Minutes of the Meeting of the Board of Directors/Trustees

**Tuesday 12<sup>th</sup> December 2017 19.00-20.30**

**HDDT Office, Brander Building, The Square, Huntly**

**Present** Les Allan (LA, Chair), Mary Scott (MS), Carole Small (CS), Jamie Wilkinson (JW)

**In Attendance** Donald Boyd (DB), Debbie Haefner (DH, Minutes), Susan Munro (SM)

**Apologies** Neil Angus (NA), Bruce Murray (BM), Alastair Ross (AR)

Ref	Item	Action	By When
<b>1</b>	<b>Welcome, Apologies, Introductions &amp; Declarations of Interest</b>		
	LA welcomed all and introduced Susan Munro who attended with a view to providing financial assistance in the absence of a Finance Director.  JW noted an interest in discussing the Cairnborrow community fund.		
<b>2</b>	<b>Minutes of Previous Meeting</b>		
	The minutes of the Board meeting of 17 <sup>th</sup> October were approved. Matters arising were: <ul style="list-style-type: none"> <li>• CS met with Hazel McLaren for an update on the funding application made by the Town Team.</li> <li>• Funding bid to Clashindarroch Wind Farm Fund for path from Bothwellseat-Greenmyres-Insch submitted has been successful.</li> <li>• CCF bid, in partnership with NoW, has been submitted. Decision probably in mid-February</li> <li>• The Cairnie/Glass Agreement (Cairnborrow now signed by all parties.</li> </ul>		
<b>3</b>	<b>Finance Report</b>		
	DB presented the financial report. Key points were: <ul style="list-style-type: none"> <li>• All our outstanding CARES loans have now been repaid in full.</li> <li>• Next GRE distribution (probably ca £40K) expected February 2018</li> <li>• £52K due from Cairnborrow in February, 25% reserved to Cairnie/Glass</li> <li>• £38K expected soon for Wheedlemont, 25% reserved to Rhynie/Lumsden</li> <li>• The Board pleased with Quickbooks reports and SM agreed to assist DH/DB with producing them in the future</li> <li>• HDDT business plan being put together by DB will include financial projections</li> </ul>	<b>DB</b>	

<b>4</b>	<b>Development Manager's Update</b>		
	<p>DB had provided an update on developments since the previous Board meeting via email prior to this meeting.</p> <p>Key points:</p> <ul style="list-style-type: none"> <li>Aberdeenshire Council Social Enterprise Fund – up to £10K available</li> </ul> <p><b>Requests / Proposals:</b></p> <ol style="list-style-type: none"> <li>Reminder to complete skills audit</li> <li>Fund an extra day for Dave – <b>YES</b></li> <li>Approve bid to Aberdeenshire Council Social Enterprise Fund for feasibility study of Huntly Hotel or another town centre building or fund some of the work at Greenmyres. DB to speak to Douglas Rennie at Aberdeenshire Council and Scottish Land Fund for advice on this and come back to the Board with more info.</li> <li>Greenmyres paper – a decision should be made asap</li> <li>Board meeting on 16<sup>th</sup> Jan to be an informal open discussion meeting</li> </ol>	<p><b>ALL</b></p> <p><b>DB</b></p> <p><b>ALL</b></p>	<p><b>ASAP</b></p> <p><b>16/01</b></p> <p><b>ASAP</b></p>
<b>5</b>	<b>Draft Business Plan 2018-22 and Draft Workplan 2018-19</b>		
	DB to prepare draft for discussion at February meeting.	<b>DB</b>	<b>09/02/18</b>
<b>6</b>	<b>Greenmyres meeting on 21/11 – reflection and what next</b>		
	<p>There was much discussion on this matter, main points/decisions:</p> <ul style="list-style-type: none"> <li>All agreed that the unsafe buildings must be demolished.</li> <li>CS happy to do a survey on the house to see what we'd need to do to bring it up to standard.</li> <li>Demolish: shed, Nissan hut and byre</li> <li>Keep: field shelter, open shelter, yard and farmhouse</li> <li>Ecobothy: Other option may be more cost effective. Why build from scratch when we could use one of the buildings already onsite? We need facilities (toilet, electrics) onsite so we can hold events. A decision was not reached, but Board have been asked to reach a decision by January meeting.</li> <li>Other points that will be discussed in more detail in January are: Rifle Club, pond, tourist destination, activity centre.</li> </ul>	<p><b>ALL</b></p> <p><b>ALL</b></p>	<p><b>16/01</b></p> <p><b>16/01</b></p>
<b>7</b>	<b>Skills Audit</b>		
	Reminder for all to complete this if not already done so.	<b>ALL</b>	<b>ASAP</b>
<b>8</b>	<b>2018 Meeting Dates</b>		
	January 16 <sup>th</sup> – informal open meeting. Other meetings – ok as proposed	<b>ALL</b>	
<b>9</b>	<b>AOCB</b>		
	CS via Hazel McLaren – HBA would like suggestions on who to invite to a transport steering group meeting.		
<b>10</b>	LA thanked everyone for their input and closed the meeting at 20.30, anyone who wished were invited to Café India for the traditional end of year curry.		