

Huntly and District Development Trust

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"Working with others to build a resilient, inclusive, enterprising community capable of dealing with ongoing change."

Approved Minutes of the Meeting of the Board of Directors

Tuesday 21st February 2017 19.00-22.00

HDDT Office, Brander Building, The Square, Huntly

Present Les Allan (LA, Chair), Neil Angus (NA), Bruce Murray (BM), Elaine Murray (EM), Iain Ralston (IR), Alastair Ross (AR), Sharon Scapens (SS), Mary Scott (MS), Jamie Wilkinson (JW)

In Attendance Donald Boyd (DB), Debbie Haefner (DH, Minutes)
 Steven Hutcheon (SH, Observer), Hazel McLaren (HMCL, Aberdeenshire Council)

Apologies None

Ref	Item	Action	By When
1	Welcome, apologies and introductions		
	<ul style="list-style-type: none"> LA welcomed all to the meeting. Alastair Ross has been co-opted onto the Board. 		
2	Minutes of Previous Meeting		
	Previous minutes were approved. Updates from last Minutes: <ul style="list-style-type: none"> Staff pensions – a meeting for staff was held in early Feb with the pension adviser. Staff to decide on their preferred contribution and Board to discuss/decide on HDDT contribution at next Board meeting. 	JA/DB/DH	Next meeting
3	Finance Report		
	DB presented the financial report. Key points were: <ul style="list-style-type: none"> The initial annual payment of £51,250 from Cairnborrow has been received. 25% is reserved for Cairnie/Glass. A saving of ca £1,200 per month is being made due to the Room to Roam Green Travel Project Manager dropping to 2 instead of 5 days. The Climate Challenge Fund application has been successful. This will enable the Trust to employ a member of staff for 16 hours per week for 12 months, as well as retain the existing two vehicles and add an EV to the Car Club fleet. However, Car Plus funding (£2,628) that DB had expected to come in to cover the costs of the Car Club business plan has already been received. Scottish Government has confirmed they will fund 50% of Development Manager post for 2017/18. Around £4,500 of the Awards for All grant for the base building at Greenmyres has to be returned because due to delay in progressing the engineering works foreseen. Awards for All like the proposed EcoBothy build and have encouraged us to apply for funds for that 		

	<p>once we have planning permission. COAT invoice of ca £4,300 still expected meaning that has to be added to outgoings for March /April 2017.</p> <ul style="list-style-type: none"> The Greenmyres wind turbine has come in underbudget so we are working with GRE and the Clydesdale Bank to recover funds that HDDT paid out on GRE's behalf. The Clydesdale Bank need a report from their technical advisors before they will decide how to proceed. The technical advisors are visiting the site on Monday 28th Feb. 		
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4	Development Manager's Update		
	<p>DB provided an update on developments since the previous Board meeting. See appendix for full presentation.</p> <p>Main points:</p> <ul style="list-style-type: none"> Share Issue – an update will go out to those who expressed an interest in the next day or so. DB and LA are to attend a meeting with the owners of the Castle Hotel next week to discuss the Elgin Bridge. A meeting was held on 20/02 with Aberdeenshire Council Planners and SEPA regarding the proposed Sports Hub plans - a flood risk assessment is the next step, as well as considering potential alternative sites. The Planning Officer also visited Greenmyres with Jill and DB on 20/02. Most of what is being considered by HDDT should be OK from a planning perspective, more than 3 housing units being the main exception. 	<p>DB/DH</p> <p>DB/LA</p> <p>BM/DB</p>	<p>23/02</p> <p>02/03</p> <p>21/03</p>
5	Members Meeting		
	The members meeting will be held on Tuesday 28 th February at the Golf Club. The Agenda was approved and DH will distribute.	DH	22/02
6	Away Day Review		
	Given the time constraints due to the Place Standard exercise the Board decided to review the Away Day at the next Board meeting agenda.	ALL	21/03
7	Place Standard Assessment		
	HMCL guided us through the Place Standard Assessment of Huntly. A report will be available once all assessments have been carried out.	HM	31/03
8	AOCB		
	None		
9	Close of Meeting		
	LA closed the Board meeting at 22.00		