

“Working with others to build a resilient, inclusive, enterprising community capable of dealing with ongoing change.”

Approved Minutes of the Meeting of the Board of Directors

Tuesday 16th February 2016 19.00-20.30

HDDT Office, Brander Building, The Square, Huntly

Present Neil Angus (NA), Richard Hammock (RH, Chair), Fiona Manson (FM), Bruce Murray (BM), Iain Ralston (IR) Sharon Scapens (SS), Mary Scott (MS), Claudia Zeiske (CZ)

In Attendance Staff: Donald Boyd (DB), Debbie Haefner (DH, Minutes)
 Alona Murray (AM, Education Scotland), Annabel Pinker (AP, Hutton Institute)

Apologies Les Allan (LA), Ronald Pittendrigh (RP), Stuart Thomson (ST)

Ref	Item	Action	By When
1	Welcome & Apologies		
	RH welcomed all to the meeting and noted the apologies.		
2	The Education Scotland Review – Alona Murray		
	Alona Murray introduced herself and briefed the Board on the review process and outcomes. A final presentation of findings will be held on Thursday 18 th Feb at 18.00 in the HDDT office.		
3	Minutes of Previous Meeting		
	Approved		
4	Finance Report – Donald		
	In the absence of ST, but having reviewed it with him in advance, DB presented the financial report “highlights”. <ul style="list-style-type: none"> • Negative cashflow now at September / October / November 2016 • Wheellemont agreement has been signed. • DTAS funding has been approved. • Approx 6k from Aberdeenshire Council in relation to sports • Other funding apps ongoing • DB to email the financial papers out 		

<p>5</p>	<p>Greenmyres Energy – Donald & Richard</p> <p>See DB's update (attached)</p> <p>Social Investment Scotland for other 15% of cash required Would the board be willing to go to SIS for the loan? Yes</p> <p>Clearer communication to potential investors re shares issue on hold</p> <ul style="list-style-type: none"> • Energy • Signing final agreements with IKEA/landowner for grid connection • Conclusion of due diligence to secure project finance • Clarify method and timing community share issue • Deciding how to progress solar PV project • Cairnborrow • Signing agreement with WCE • Agreeing with Glass/Cairnie how best to pay out funds to them 		
<p>6</p>	<p>Development Manager's Update – Donald (see attached)</p> <p>Greenmyres Non-wind Jill is continuing working away on the business plan. The Board queried when will it be ready? It was agreed that a sub group should be set up to assist with the business plan? Mary to propose this at the working group tomorrow evening. Jill has been busy with a funding application.</p> <p>Non-Wind</p> <ul style="list-style-type: none"> • Developing business plan through liaison with potential users • Submitting building warrant application • Seeking funding to build base building • Applying for Greenmyres SFP <p>Other Projects:</p> <ul style="list-style-type: none"> • Green Travel Hub – Naomi busy organising Audax "Room to Ride", Tales from the Tyre ongoing, another round of Fuel Good Driving sessions will start up again in March. Naomi has submitted a funding application to Leader. • Aberdeenshire Council Cycling Project • Huntly Sports Hub – BM (see update from working groups) • We are now VAT registered • Away Day on March 13th at Boyndie Centre • Pensions to be sorted out – perhaps liaise with Mull & Iona DT • Further funding opportunities explored <p>Two Directors nominated to sign the Cairnborrow agreements – It was agreed RH and MS will be the signatories.</p> <p>DB thanked all Board and staff for their support.</p>		

7	Update from Working Groups		
	<p>1. Greenmyres (Mary, Sharon)</p> <ul style="list-style-type: none"> • Special meeting to discuss trees and Nepal with Steve Brown and Jane Lockyer. Rushes cut with small funding pot. • House leased to Charlotte as a single tenant, a new lease is being drawn up to reflect this. • Wildcat action have been doing a survey and have a camera at Greenmyres <p>2. Sports, (Health and Wellbeing?) (Bruce, Stuart)</p> <ul style="list-style-type: none"> • Ladies Activity Day was very successful • AJA consultation ongoing, 1st phase due to be completed in March • Visits to MACBI Community Hub and Newmachar used as case studies • Working with Huntly Sports Trust • Room to Run 2016 has begun being organised with NoW and Deans <p>3. Promoting Huntly (Fiona, Claudia, Neil) Neil produced a paper with his ideas which include local businesses, farming and travel – dh to circulate to all with the minutes</p> <p>4. Membership Development (Stuart, Sharon) No Update at present</p>		
8	Board / Governance Matters - Richard		
	The away day is being held on Sunday 13 th March 2016 at the Boyndie Centre.		
9	AOCB		
	Crowdfunding? Is this something we should explore further?		
10	Close of Meeting		
	RH closed the Board meeting at 20.30, the Directors stayed on for a Director's only slot.		