

Huntly & District Development Trust

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 SC 358964 • Registered Scottish Charity SC043353



"Working with others to build a resilient, inclusive, enterprising community capable of dealing with ongoing change."

Minutes of the Meeting of the Board of Directors

17th February 2015, HDDT Offices, Brander Building

Present: Richard Hammock (RH, Chair), Stuart Thomson (ST), Fiona Manson (FM), Sharon Scapens (SS), Mary Scott (MS), Claudia Zeiske (CZ)

Potential Directors: Les Allan (LA), Neil Angus (NA) (both for no's 1-8)

In attendance: Jill Andrews (JA, for no's 1-6) Donald Boyd (DB), Oli Giles (OG, for no's 1-6) Debbie Haefner (DH, Minutes)

Apologies: Bruce Murray (BM), Fraser MacDonald (FMac)

	Item	Action	By
1	Welcome & Apologies <ul style="list-style-type: none"> RH welcomed all to the meeting, particularly LA and NA. Apologies were noted. RH announced that FMac has resigned as a Director on 16th February due to other commitments. RH thanked him for his contribution. All Directors then introduced themselves to LA and NA. 		
2	Minutes of Previous Meeting <ul style="list-style-type: none"> Moved to item 9 		
3	Finance Report <ul style="list-style-type: none"> ST presented the new style finance report. This showed a profit & loss account per activity and an analysis of HDDT spend by postcode and project. Several refinements still required by DH/DB and ST but the group welcomed the progress. Our end date for 'hitting the wall' in terms of cash flow is now summer 2015 so DB's focus must be on securing new funds. Using cheques to pay invoices was queried. Group agreed that BACS would be preferable. DB/DH to investigate how to implement. 	DH/DB/ ST	21/04
		DB	21/04
		DB/DH	21/04

	Item	Action	By
4	<p>Development Managers Update – Donald Boyd</p> <p>Greenmyres Energy</p> <ul style="list-style-type: none"> NATS objection appears close to resolution with planning application potentially to be heard on 10th March with recommendation for approval. The NATS solution comes at a cost of ca £40,000 which we will need to find, but there are options. DB to explore. Locogen commissioned to undertake solar PV study and are due to report first findings by end of March. Application submitted to CARES Start Up Grant for visit to Feldheim (DE) to learn about their renowned microgrid. Application to Phase 2 Local Energy Challenge Fund submitted as part of Community Microgrid Accelerator consortium to progress alternative power export options. <p>Cairnborrow</p> <ul style="list-style-type: none"> Continuing discussions with WCE re commercial agreement First community forum held on 19/01 to update relevant community groups on progress with construction A planning application has been submitted by WCE for a 5th turbine on the site, which if successful would increase the value of the community share by an extra 25%. <p>Aberdeenshire Council Cycling</p> <ul style="list-style-type: none"> Positive discussions ongoing but DB to secure contract asap. <p>Huntly Cultural Fund (HCF)</p> <ul style="list-style-type: none"> Project concluded and DB/DH to meet shortly with Deveron Arts re potential HCF 2 <p>Sports Hub</p> <ul style="list-style-type: none"> Bid for Legacy 2014 funding has been successful. DB/BM to liaise on next steps. <p>Other</p> <ul style="list-style-type: none"> Performance reviews ongoing. RH to circulate DB's agreed objectives Group agreed to invite Janelle Clark, Aberdeenshire Council (Area Manager, Marr) to next scheduled Board meeting on 21st April All to give their thoughts on the date and format of the HDDT Strategic Review session. [Not resolved on the night.] 	<p>DB</p> <p>RH/DB</p> <p>DB</p> <p>DB/DH</p> <p>DB/BM</p> <p>RH</p> <p>DB</p> <p>ALL</p>	<p>10/03</p> <p>21/04</p> <p>31/03</p> <p>18/02</p> <p>20/02</p> <p>28/02</p> <p>28/02</p> <p>28/02</p>

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5	<p>Greenmyres – Jill Andrews</p> <p>JA gave an update on the project's current status, based on an expanded description of the 3 sketch proposals for the site that had been circulated prior to the meeting. The group thanked JA for her work and agreed:</p> <ol style="list-style-type: none"> 1. There are no items in the proposals that could not be aired in public 2. To e-mail JA within a week with any specific comments, queries or concerns 3. That JA can push forward with plans for a short round of community consultation on the 3 proposals to be run over the next month or so 4. That a clear process and timeline needs to be set out for how and when the Board are expected to take key decisions, inc what the role of HDDT should be in taking forward site development 5. That ongoing financial sustainability of the project is key 	<p>ALL</p> <p>JA</p> <p>JA/DB</p> <p>JA/DB</p>	<p>28/02</p> <p>21/04</p>
6	<p>Room to Roam Green Travel Hub – Oli Giles</p> <ul style="list-style-type: none"> • Review of Car Club finances with ST to be concluded but Year 1 costs 100% funded. Other preparations on track, inc session at Farmers Market on 7th March. • 2 e-bikes are being delivered this Friday • 'Tales from the Tyre' starts this week with a showing of the Flying Scotsman on Thursday (19/02) at 19.30, Graeme Obree talk on Friday (20/02) and Mark Beaumont on 13/03. All events at the Ex-Servicemen's Club. • Fuel Good training ongoing. 40 people trained so far. • OG and JA left the meeting at this point. 	ST/OG	ASAP
7	<p>Working Group Updates</p> <ol style="list-style-type: none"> 1. Greenmyres <ul style="list-style-type: none"> • Path clearing started today on off-road link via Ba Hill to site • Next working group meeting on Thursday 19/02 • SS has produced a fishing pond business plan 2. Sports Vision <ul style="list-style-type: none"> • Ladies Day (24/01) was a success. Attendance at participating sports has since increased. Men asking for similar session. • Timetable of activities to be produced asap 3. Promoting Huntly <ul style="list-style-type: none"> • Huntly Film now on Social Media. DH to add to www.huntly.net • Need for a Huntly brochure identified. Funds need to be found • The issue of Promoting Huntly to be addressed at strategy day 4. Membership Development <ul style="list-style-type: none"> • ST had a positive meeting with management at The Gordon Schools. Agreement that ST can make a presentation to S5 & S6 with a view to securing (1) more junior members and (2) a Junior Director. The latter to be supported by working group of their peers. 	<p>BM</p> <p>DH FM/CZ ALL</p> <p>ST</p>	<p>ASAP</p> <p>ASAP</p> <p>21/04</p>

	Item	Action	By
8	Board Matters, inc Director Recruitment <ul style="list-style-type: none"> • 2 prospective Directors here tonight in LA and NA. We await their decision on whether they want to become Directors. • DB/RH had meeting with Phil Gaiter (new Depute Rector) who may be keen to become a Director and is certainly keen to get the school involved with HDDT • DB to invite Ronald Pittendrigh to the next Board meeting as an observer/potential Director. • Group agreed that Board meetings could be held on Wednesday evenings in future, if that suits new (and existing) Directors better. • LA and NA left the meeting at the end of this point. 	LA/NA DB	ASAP 28/02
9	Fiona's proposed amendments to Minutes of Previous Meetings A discussion on the amendments proposed to the minutes was held. The group agreed that in terms of: <ul style="list-style-type: none"> • the minutes in question, DB/DH should make a proposal as to which of the amendments should be accepted; • future minutes, as agreed previously and reflected in the Directors Code of Conduct, the focus will be on decisions and actions agreed collectively by the Board. The detail of group discussions or personal views will not be minuted. 	DB/DH ALL	19/02 21/04
10	AOCB <ul style="list-style-type: none"> • SS requested that RH/DB check that the letting out of the farmhouse at Greenmyres falls within our Charitable Objectives 	RH/DB	28/02
	RH thanked all for their contributions and closed the meeting at 21.15.		

Date of Next Scheduled Meeting 21st April, however please keep 17th March free just in case a meeting is called.