

HDDT Minutes
18th November 2014

Present: Richard Hammock (RH, Chair), Stuart Thomson (ST), Fiona Manson (FM), Bruce Murray (BM), Sharon
In Attendance: Donald Boyd (DB), Debbie Haefner (DH, Minutes)
Apologies: Claudia Zeiske (CZ), Fraser MacDonald (FMac)

<u>Ref</u>	<u>Action</u>	<u>By When</u>
1 Welcome & Apologies RH welcomed all to the meeting and noted the apologies		
2 Minutes of Previous Meeting FM queried point 8.2 re HDDT support for HBA. It was agreed to add this to AOCB		
3 Finance Report - ST No financial report issued to HDDT Board prior to meeting. DB's laptop / projector not functioning at meeting therefore no HDDT accounting information or financial spreadsheets were shown during the course of the meeting. ST gave verbal confirmation that HDDT finances are in order. Our 'run out' date has moved forward to next autumn but it is now time again for DB to secure more ST has trained DB and DH on the new look accounts. Couple of issues to be resolved. More visual reports will appear at January 2015 meeting	DB ST	Mar-15 Jan-15
4 Development Managers Update - Donald		
4.1 Greenmyres Wind Planning application ongoing On close of public comments on 4th September 32 for, 15 against, 2 neutral National Air Traffic Services (NATS) have objected. This is a showstopper MP's and MSP's to write to NATS to try to get them to overturn their objection If NATS unresolved by end of Nov, Aberdeenshire Council looking for us to withdraw the application, or it will be refused Solar PV alternative being pursued First meeting of Greenmyres Renewable Energy Ltd has been held	DB	ASAP
4.2 Greenmyres Non -Wind Farmhouse re-let on short assured tenancy to Nicky Strachan Murdoch McMath & Mitchell waived professional fees Grazing lease ended at end of October. Winter grazing being sorted ST to investigate potential revenue levels from using fields to spread pot ale	JA ST	09-Dec 09-Dec
4.3 Cairnborrow Meeting with West Coast Energy on 8th December	DB/RH	
4.4 Room to Roam Green Travel Hub Oli has met with lots of stakeholders Car Club survey ongoing - Co-Wheels preferred provider E-bikes demonstrated at Farmers Market and Huntly Hairst Talks with NoW re bike shack development DB to put a proposal for acquisition of town centre store together to present to the Board, including planning and access issues Car Club finances to be reviewed, inc sensitivity analysis Fuel Good training - sign up now - email oliver.giles@huntly.net	DB/OG ALL	09-Dec ASAP
4.5 Aberdeenshire Council Cycling Project AC keen to involve HDDT in delivery of Sustrans project HDDT making a bid for work to support the project in 2015	DB	09-Dec
4.6 Other Matters done/scheduled Audit almost complete Support to sports group bid to Legacy 2014 Fund Premises / infrastructure - ongoing IT issues still to be resolved - T Paxton dealing with this Town centre opportunity - discuss approach with Council and others Glens of Foudland admin bid has been handed in, awaiting response Newsletter with BM DB / MS attended DTAS conference DB/OG/JA/MS went to Dunbar / Fintry on a successful learning visit Huntly Rewards - technology update and opportunity for HDDT to join the scheme. DB/FM investigating Name change aftermath - ongoing issues i.e. letterheads / logos / business cards / website etc Start Community Asset Transfer work - DB to research opportunities and report to Board Business plan review - this is now due and RH proposed a fundamental review of the Trust's purpose and scope to be done in February 2015	DB DB DB DB DB DB/FM DB DB	09-Dec 30-Nov 09-Dec 09-Dec 09-Dec 09-Dec 19-Dec Jan-15

Members meeting - 21st January 2015 - preferred venue OAP's hall. DH to book and inform members of the date	DH	09-Dec
Review of DB's projects and priorities	RH/ST	Jan-15
5 Update from Working Groups		
5.1 Greenmyres - MS, SS, RH		
Discussions and decisions around the matrix		
Using the decision matrix the working group has sifted ideas		
JA will present promising ideas with business cases to the Board in January for agreement in principle to do more work on them	JA	Jan-15
Meeting with NoW held to discuss the partnership		
NoW offering up to £1,000 towards a temporary site base, if HDDT match. Board decided to hold off until spring and try to secure funds	DB/JA	Mar-15
Sub division of working group to work on separate issues more effectively	JA	As needed
Farmhouse needs improvements to be carried out - being actioned		
Agreement that only essential spend should be incurred on Greenmyres just now e.g H&S, compliance	MS/DB/JA	
JA to present matrix for options of Greenmyres at the HDDT Board meeting in December	JA	Dec-14
5.2 Sports Vision - ST, BM, FMac		
Database ongoing - Keir Thomson working on this		
Funding application submitted for improved/new indoor facility - we have received 8 letters of support from community groups		
Women into sport promotion day being held on 24th January		
5.3 Room to Roam Green Travel Hub - FMac, FM		
Fuel Good training ongoing - Oli is in contact with local businesses to ask them to sign up		
Decision required from NoW re bike shack (by 26th November). Oli to make clear to them	OG	26-Nov
FM unclear on project link with Walking Institute		
5.4 Promoting Huntly - CZ, FM		
Outline proposal requested for next meeting	CZ/FM	
5.5 Membership Development - SS, ST		
HDDT short video has been put together by Keir Thomson to show to senior pupils. The Board thanked Keir for all his hard work		
ST proposed two initiatives to attract more Junior members to HDDT		
1. Special rate membership - free!		
2. Create a place for a Junior Board member		
DB to check how these fit with our Mem and Arts	DB	09-Dec
ST to put to the school	ST	Jan-15
6 Review of DTAS Training, Code of Conduct & Director Recruitment - RH		
DTAS training was a success and very useful		
The Directors Code of Conduct was accepted as drafted by RH and now adopted by the Board		
Director recruitment. Despite the front page article and subsequent ad in the Huntly Express no-one has come forward		
Asthis open advertising has produced no candidate Directors, Board members were asked to come to the next meeting with at least one suggested candidate each	ALL	
7 Review of Balanced Scorecard from April DTAS Training - DB		
DB took the group through the early warning guide and concentric squares summary report highlighting key changes/issues		
Group agreed that when new Directors/Chair on board we need to hold a (facilitated) away day to review our strategic direction - Boyndie?		
DB/RH to come up with a proposal for next Board meeting	DB/RH	09-Dec
8 Review of AGM		
Does everyone agree with the AGM format? Decided to ask members as its their meeting		
Any changes to the AGM minutes to be passed through to Debbie by next Board meeting	ALL	09-Dec
9 AOCB		
HBA - what can HDDT do to assist? FM to ask HBA what help they want. Th date RH and DB are the reps from HDDT co-opted to the HBA committee meetings, no feedback available from these meetings to HDDT Board.	FM	Jan-15
DH to provide a note of the 2015 Board meeting dates	DH	09-Dec
DB: www.huntly.net transfer to wordpress by original webdesigner (Gordon Neish) - do we want to do this now? No said Board due to time/funds		
10 Date of Next Meeting		
December 9th followed by curry		