

HDT Approved Minutes

19th August 2014

Present: Richard Hammock (RH), Stuart Thomson (ST), Fiona Manson (FM), Sharon Scapens (SS), Mary Scott (MS), Fraser MacDonald (FMac), Donald Boyd (DB), Debbie Haefner (DH), Jill Andrews (JA), Oliver Giles (OG, for item 1)

Apologies: Claudia Zeiske (CZ), Fraser MacDonald (FMac)

<u>Ref</u>		<u>Action</u>	<u>By Wh</u>
1 <u>Welcome & Apologies</u>	RH welcomed all to the meeting		
2 <u>Introduction to our new staff Members</u>	Introductions from new staff members, Oliver Giles - Room to Roam Green Travel Hub Project Manager and Jill Andrews - Greenmyres Project Manager, the Board introduced themselves back		
3 <u>Minutes of Previous Meeting</u>	The last meetings Minutes were published on the website and this will continue No 5: FMac should be FM		
4 <u>Financial Report</u>	Cashflow to be finalised	DB	Next Me
	New look accounts: ST ran through revisions to how we account for projects and costs and how he intends to present financial information in a more graphic form. He will train DB and DH	ST/DB/DH	
	Greenmyres budget to be looked at in more detail	JA	Next Me
5 <u>Development Managers Update - Donald</u>			
Greenmyres Wind	Planning Application submitted - open for comment until 4th September Determination deadline 27th November Meeting next week re non-grid power useage		
Greenmyres Non -Wind	End of farmhouse tenancy - ads out for new tenants with viewings ongoing Consultation over possible uses for Greenmyres will end at the Hairst		
Cairnborrow	Approved by Marr Area Committee today DB thanked RH and MS for their input		
Room to Roam Green Travel Hub (R2RGTH) - new acronym may be required!	Meetings with stakeholders started Green Travel Day - 4th October		
Other Matters	Recruitment - JA and OG have been appointed Audit/AGM - Audit still ongoing therefore AGM on hold until September Premises/Infrastructure - Office revamp, new computers and phones Town Centre Opportunity - NoW refused loan for Clydesdale Bank Pipes in the Park and Hairst - HDT will have a stall Glens of Foudland opportunity Work with ST re finances Plan new newsletter Authorised signatories for Scottish Government Strengthening Communities Programme agreed as RH, ST & BM AGM Tuesday 16th September		
6 <u>Update from Working Groups</u>			
Greenmyres	Next meeting to be scheduled soon Tours and consultation still ongoing Maintenance work to be done Pond survey revealed no fish Business Plan to be drafted Budget for Greenmyres made available to the working group	MS	
		DB	
Sports Vision	Next meeting of Sports Forum is tomorrow evening (20th August) Huntly has an opportunity to bid for funding for a sports development officer	ST/BM	
Room to Roam Green Travel Hub	Update at next meeting		

Update at next meeting

AOCB (in projects)

ST raised the possibility of Kinnoir school being made a community asset - should HDT be involved? - site visit to be arranged

Improving membership discussion session to take place on 27th August

ST
ST/SS/DB

7 Governance Issues - RH

Register of Interests completed and filed in the office for members to view if required

Director recruitment - RH to circulate a draft proposal

DTAS Training Session - 10th September in the office

Code of Conduct - any comments to RH by email by next meeting

RH asked that all Directors give priority to attending Board Meetings as their input to decisions is important. Meetings are scheduled up to 12 months in advance.

ST to produce an HDT finance manual by mid-January 2015

RH
ALL
ALL

Next Me

ALL
ST

Jan-1

8 AOCB

HDT is giving a keynote presentation at the DTAS conference on 1st September. Great recognition for our story.

DB

FM enquired if HDT had received any info from HBA re its current status. There was a recent article in the Huntly Express suggesting the HBA was near folding. RH informed HDT Board that he represents HDT on HBA committee and that he (HDT) felt that we could not help HBA as an organisation . DB asked if FM felt HDT should have done more. FM said if HDT's strapline "helping others to build a capable of dealing with ongoing change....." is to be believed then as an organisation we should have been more proactive, so yes HDT should have done more.

FM

9 Close of Meeting

10 Date of Next Meeting

AGM (proposed) - 16th September

Board Meeting - 21st October